

Annexure-1

Format of 'Letter of Intent (offer)' for Skills Knowledge Partner (SKP)

Date:

To

The Principal

Shri J. B. Thacker Commerce College

Bhuj

Subject- Letter of Intent(offer) to be a Skill Knowledge Provider.

Dear Sir,

1. _____ (Name of Organization) is desirous to become a Skill Knowledge Partner of **Shri J. B. Thacker Commerce College, Bhuj** and providing internship opportunity to students of the same.
2. We would be providing internship opportunity to Mr./Ms. _____
Roll no. _____ from date: _____ to _____.
3. We understand that the course is commencing on and will be for B. Com Sem-6 of 2025-26.
4. As an organization, we shall provide opportunity to the students towards achieving the desirous learning outcomes. We understand that the minimum number of hours the student needs to spend on the learning outcome would be (as per the credit assigned for internship) 120 hours in B. Com Sem-6.
5. We shall share the Completion letter with the names of the student and course once the batch is finalized.

Your Sincerely,

Designation

Phone number